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Customer Details	
Name	
Address	
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Instruction to your Bank or Building Society to pay by Direct Debit  Debit	
Please fill in the whole form using a ball point pen and send it to: Echo Newspapers, FREEPOST, Newspaper House, Chester Hall Lane, Basildon, Essex, SS14 3BL	Originator's Identification Number  8 3 6 0 0 5  Reference Number (Echo Newspapers)
Name and full postal address of your Bank or Building Society	B
To: The Manager  Bank or Building Society	For Echo Newspapers Official Use Only This is not part of the instruction to your Bank or Building Society
Address:	
Postcode:  Name of Account Holder (s)	Instruction to your Bank or Building Society Please pay Echo Newspapers Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee.
	I understand that this instruction may remain with Echo Newspapers, and, if so, details will be passed electronically to my Bank / Building Society.
Bank or Building Society Account Number	Signature (s):
Branch Sort Code	Date:
Banks and Building Societies may not accept Di	rect Debit Instructions for some types of account
This guarantee should be detached and retained by the Payer  The Direct Debit Guarantee	
This Guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits.	
■ If there are any changes to the amount, date or frequency of your Direct Debit Newsquest Essex Ltd will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Newsquest Essex Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of the request.	
■ If an error is made in the payment of your Direct Debit by Newsquest Essex Ltd or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society - If you receive a refund you are not entitled to, you must pay it back when Newsquest Essex Ltd asks you to.	
You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required.	